



Facility

Name: Kids Clubhouse II **License Number:** 161217
Address: 6801 Ventana Village Rd NW, Albuquerque, NM 87114
Phone: 5058907375 **Fax:** **E-mail:** kids_clubhouse@yahoo.com

License Information

Type: 2 Star Child Care Center **Status:** Licensed **Issue Date:** 11/17/2017 **Expiration Date:** 11/16/2018

Capacity

Over Age 2: 43 **Under Age 2:** 0 **Night Care:** 0 **Playground:** 43
Square Footage: 0

Census

Over 2: 0 **Under 2:** 0

Classrooms

Number of Classrooms: 3

Days and Hours of Operation - Morning

Monday 6:30 AM - 7:15 AM	Tuesday 6:30 AM - 7:15 AM	Wednesday 6:30 AM - 7:15 AM	Thursday 6:30 AM - 7:15 AM	Friday 6:30 AM - 7:15 AM
Saturday Closed	Sunday Closed			

Days and Hours of Operation - Afternoon

Monday 2:00 PM - 6:00 PM	Tuesday 2:00 PM - 6:00 PM	Wednesday 2:00 PM - 6:00 PM	Thursday 2:00 PM - 6:00 PM	Friday 2:00 PM - 6:00 PM
Saturday Closed	Sunday Closed			

Inspection

Date: 09/07/2018 **Time In:** 10:00 AM **Time Out:** 11:30 AM **Purpose:** Annual

Licensure

8.16.2.40 A Licensing Requirements	<i>Not Inspected</i>
8.16.2.40 B Capacity of a Program	<i>Compliance</i>
8.16.2.40 C,D Incident Reporting Requirements	<i>Not Inspected</i>

Administrative Requirements

8.16.2.41 A Administrative Records	<i>Compliance</i>
8.16.2.41 B Mission, Philosophy and Curriculum Statement	<i>Compliance</i>
8.16.2.41 C Parent Handbook	<i>Compliance</i>
8.16.2.41 D Children's Records	<i>Compliance</i>
8.16.2.41 E Personnel Records	Non-compliance

From the review of staff records, it was determined that 1 out of 4 staff records do/does not include the staff's current and past duties and responsibilities. See Staff Records 8.16.2.41 form for staff with this missing information.

Corrective Action Plan

The program will add staff's current and past duties and responsibilities to the record.

Regulation: 8.16.2.41.E.1.c.

Date to be Completed: 10/10/2018

8.16.2.41 F Personnel Handbook	<i>Compliance</i>
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Personnel & Staffing

8.16.2.42 A Personnel and Staffing Requirements	<i>Compliance</i>
8.16.2.42 B Staff Qualifications	<i>Compliance</i>
8.16.2.42 C Training	<i>Compliance</i>

Services & Care of Children

8.16.2.43 A Guidance	<i>Not Inspected</i>
8.16.2.43 B Physical Environment	<i>Compliance</i>
8.16.2.43 C Social-Emotional Responsive Environment	<i>Not Inspected</i>
8.16.2.43 D Equipment and Program	<i>Compliance</i>
8.16.2.43 E Additional Requirements for Children with Special Needs	<i>N/A</i>
8.16.2.43 F Outdoor Play Areas	<i>Compliance</i>
8.16.2.43 G Swimming, Wading and Water	<i>Not Inspected</i>
8.16.2.43 H Field Trips	<i>Not Inspected</i>

Food Service

8.16.2.44 B Meals and Snacks	<i>Compliance</i>
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Health & Safety Requirements (continued)8.16.2.44 C Kitchens Compliance**Health & Safety Requirements**8.16.2.45 A Hygiene Compliance8.16.2.45 B First Aid Requirements Compliance8.16.2.45 C Medication N/A8.16.2.45 D Illnesses Compliance8.16.2.46 A-H Transportation Requirements N/A**Buildings, Grounds & Safety**8.16.2.47 A Housekeeping **Non-compliance**

The fixtures are not in good repair as evidenced by a cracked light shield in the hallway between B26 and B27..

Corrective Action Plan

Repairs will be completed and a system for routine inspection of the premises will be established.

Regulation: 8.16.2.47.A.1.

Date to be Completed: 10/10/2018

8.16.2.47 B Pest Control Compliance8.16.2.47 C Mechanical Systems Compliance8.16.2.47 D Lighting, Lighting Fixtures and Electrical **Non-compliance**

The program does not have emergency lighting that turns on automatically when electrical service is disrupted. 1 of 2 emergency lights do not turn on in B26 and B27.

Corrective Action Plan

Emergency lighting will be installed.

Regulation: 8.16.2.47.D.2.

Date to be Completed: 10/10/2018

8.16.2.47 E Exits and Windows Compliance8.16.2.47 F Toilet and Bathing Facilities: Compliance8.16.2.47 G Safety Compliance: Compliance8.16.2.47 H Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances Compliance8.16.2.47 I Pets N/A

Additional Comments

Social, emotional and guidance responses will be checked at the semi-annual visit.

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Darlene Montoya*



Facility Representative: *Angela Pacheco*